

March 27, 2020

Dear Residential Students:

Today, I am writing to inform you about financial adjustments to student accounts for room and board expenses. Additional adjustments related to other student fees are under discussion and will be announced as soon as possible.

Since the majority of residents only lived on-campus for a portion of the semester, room and board charges will be prorated on a case-by-case basis, with credits applied to individual student accounts. This will be a manual process because every situation is unique, therefore, we request your patience as we work to update all student accounts as promptly as possible.

Financial adjustment credits for residential students will be structured as follows:

**Residential Students Who Have Moved Out**

- One-half of the spring semester's room charges to be credited to the student account at the published student room rate, net of the prorated Addison Augusta award (\$250)\*
- Any unused portion of the student's spring 2020 meals/Cougar Cash to be credited to student account

**Residential Students Who Will Reside On Campus for the Remainder of the Semester**

- One-half of the spring semester's room charges to be credited to the student account at the published student room rate, net of the prorated Addison Augusta award (\$250)\*
- Any unused portion of the student's spring 2020 meals to be credited to student account
- Remaining Cougar Cash will remain on the student's ID card.
- Students will be charged a new daily room and board rate for the number of days they remain in the residence halls. This new daily rate is effective as of March 16, 2020.\*\*

**Residential Students Who Have Not Returned to Campus and Have Not Checked Out**

- One-half of the spring semester's room charges to be credited to the student account at the published student room rate, net of the prorated Addison Augusta award (\$250)\*
- Any unused portion of the student's spring 2020 meals/Cougar Cash to be credited to student account
- Students will not be penalized if move-out occurs by May 10<sup>th</sup>, and if societal measures against the pandemic prevent moving out by May 10<sup>th</sup>, this date will be adjusted.

\*Each residential student receives a \$500 per semester Addison Augusta award

\*\*Additional rate details to come in a separate communication

As mentioned above, this is a manual process, which will take some time. Nonetheless, I want to assure you that we are working as quickly as possible to make these adjustments to your account. If you have questions after reviewing your updated account, please contact us at [Housing@cuchicago.edu](mailto:Housing@cuchicago.edu) and we will be happy to assist you.

You continue to be in my prayers,

**Kathy Gebhardt**  
**Dean of Students**  
**Assistant Vice-President for Student Life**