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Dear Concordia-Chicago Community:

Today, Illinois Governor JB Pritzker announced an [extension of the state's stay at home order](#) for all Illinois residents through Thursday, April 30. As a result, Concordia University Chicago continues its strong encouragement for all employees to take advantage of teleworking to the maximum extent that their duties allow through the end of April.

Colleges and universities remain defined as Essential Business Operations by the Governor's order, which means there will be no additional changes to the [previously communicated operational status](#). As COVID-19 continues to spread through the state and our local communities, it is important to remind all employees of existing resources and procedures.

All members of the University community are encouraged to continue to use CUC's dedicated e-learning and teleworking support webpages:

- [Students - E-Learning Resources and Tools](#)
- [Students - Food & Housing Insecurity Resources](#)
- [Faculty - Academic Continuity/E-Learning Resources](#)
- [Staff - Business Continuity/Teleworking Resources](#)

Employees and students who have been directly exposed to a confirmed COVID-19 case or received a positive diagnosis themselves are asked to:

- Employees notify the Office of Human resources in writing (hr@CUChicago.edu)
- Students notify the Dean of Students office in writing (dos@CUChicago.edu)
- Indicate the date that symptoms were first identified and/or that a positive COVID diagnosis was received
- Indicate all times that they were present on campus during the prior 14 days
- Indicate all campus locations that they were present at during the prior 14 days
- Indicate all other employees and/or students with whom they had direct contact on campus during the prior 14 days

As a result of the extended stay at home order, residential students who have not yet moved out of their rooms are now strongly encouraged to wait until May 1 to schedule their move with Residence Life.

Please continue to visit the University's COVID-19 webpage at CUChicago.edu/Coronavirus for the latest updates and response details.

Regards,

Emergency Response Team