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April 6, 2020

Dear Students:

This is an update regarding the financial adjustments to your student accounts that Dean Gebhardt referenced in her message on Friday, March 27, 2020.

Many thanks goes out to those who have put in the time and effort to get your student accounts credited for room, board and parking in such a timely manner. Your accounts have been updated and now reflect your adjustments as described in the previous communication.

If these adjustments have created an overpayment on your student account, please fill out the attached refund form and email your refund form to refunds@CUChicago.edu. Emailed forms MUST be sent from a valid CUC student email address. The refund form has been updated for your convenience and is now completely fillable.

[Download the Refund Form](#)

The new form also allows you to donate all or a portion of your refund to the **Student Assistance Fund** if you choose to do so. This provides you with an opportunity to help your fellow students who are struggling financially. Please check the option provided and indicate the dollar amount you would like to contribute.

The Student Assistance Fund assists currently enrolled full-time students by providing financial assistance when they are experiencing unusual or unforeseen financial demands. You'll receive additional information soon about this fund.

Refunds will continue to be processed weekly according to the normal policy. Thanks for your continued patience. If you have questions concerning if your refund form has been received, please contact us at Student.Accounts@CUChicago.edu.

Blessing to you and your family,

DeCynthia Bomar-Brown
Director of Student Business Services