

The Return to Campus Plan

Spring 2021



For the Students, Faculty & Staff of
Concordia University Chicago





Introduction

Concordia University Chicago will open its spring 2021 semester on Monday, January 11 as regularly scheduled. The University intends to offer courses in various formats, including Hyflex, online and face-to-face. In addition, residence halls, student services, food service and other hallmarks of the on-campus educational experience will be available, but with amended operations.



While following public health recommendations and with God as our refuge and strength, we will continue to deliver an exceptional Christian-based education for all students.

CUC's spring operations plan outlines necessary procedures to ensure your safe return to campus while maintaining academic excellence and ensuring the health and safety of all members of the University community. This plan was developed with the goal of minimizing individual exposure to COVID-19 on campus through coordination with and gathering input from students, faculty and staff. Likewise, it is understood that a cooperative effort by all members of the University community is needed for the successful implementation of and compliance with the aspects of the plan that relate to them.

The COVID-19 outbreak remains an ever-changing and fluid situation. The University is continuously monitoring the situation locally, nationally and globally. CUC's operations will remain flexible through the remainder of the academic year, giving the University the ability to pivot as necessary. As a result, the University is dedicated to continuous updates to its plans for the 2020-2021 academic year.

CUC's ongoing response to COVID-19, including this plan, follows current Centers for Disease Control and Prevention (CDC), Illinois Department of Public Health (IDPH), and other authoritative guidelines, regulations and laws. This version of the plan reflects adherence to Phase 4 of the state of Illinois reopening plan to the fullest extent possible.

The University recognizes that for the spring semester, and possibly beyond, we will operate a bit differently. Nonetheless, while following public health recommendations and with God as our refuge and strength, we will continue to deliver an exceptional Christian-based education for all students.



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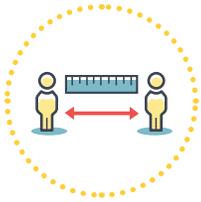
Disease Prevention and Best Health Practices

Concordia University Chicago continues to follow best practices and regulations, as defined by the CDC and the IDPH for health, safety and COVID-19 prevention.



Handwashing

Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose and mouth with unwashed hands.



Social Distancing

Individuals should maintain a minimum of six feet of distance between one another at all times. Social distancing remains one of the best strategies for limiting exposure and preventing the spread of COVID-19.

The University has installed signage and floor markings to ensure social distancing is observed, specifically in areas and offices where lines are likely to form. In addition, some areas have barriers that further assist with social distancing and line management. Employees and students are asked to observe all posted signage and barriers.



Face Masks

The University requires the use of personal protective equipment (PPE) following state of Illinois recommendations as follows:

- Employees and students are required to wear face coverings over their nose and mouth when within six feet of others, and/or in the following situations:
 - In all academic settings including classrooms and labs.
 - When moving around all common internal and external areas of the campus.
 - In all meeting/conference rooms.
 - In all shared office spaces, where two or more individuals are present.

It is understood that most employees and students will arrive on campus with their own face masks, whether homemade or commercially manufactured. At the start of the fall semester, the University provided every on-campus employee and student with one reusable, washable CUC-branded face mask. Individuals who did not receive a mask



during fall distribution should contact the Dean of Students office (students) or the Office of Human Resources (employees) to obtain theirs.

The University also maintains a limited stock of disposable face masks for short-term guests and visitors. Disposable masks are designed for a single use and should be placed in the trash at the end of each day. Please call Public Safety at 708-209-3039 to make your request and schedule your pickup.



Elevator Use

Use of elevators should be limited, when possible, to avoid close proximity with others in a confined space. A maximum of two occupants at a time per elevator is strongly recommended. Those using elevators are required to wear a face mask, whether riding alone or with others. Avoid touching elevator buttons with exposed hand/fingers, if possible.

Public Transportation

If you take public transportation to or from campus, wear a mask before entering the bus or train. Avoid touching surfaces with your hands to the greatest extent possible. Upon disembarking, wash your hands thoroughly or disinfect with hand sanitizer.

Refer to specific transit agency website for specific steps and requirements:

- **CTA:** www.transitchicago.com/coronavirus/
- **METRA:** <https://metrarail.com/coronavirus>
- **PACE:** www.pacebus.com/news/information-about-paces-response-coronavirus-covid-19



Cleaning, Disinfection and Housekeeping

Housekeeping continues to follow strict CDC and IDPH protocols for cleaning the campus. The products used for cleaning are on the EPA-approved list and are hospital grade. All Housekeeping staff are trained in the proper use of the cleaning materials, PPE and the necessary frequency of cleaning to meet CDC guidelines.

- During the spring semester, Housekeeping will begin applying an EPA-approved antimicrobial protectant to all classroom desks and teaching surfaces. The substance kills the SARS-CoV-2 virus on contact and also provides a non-toxic, long-term microstatic barrier that guards against a wide variety of microbial surface contaminants.
- Housekeeping is able to provide offices with cleaning supplies for their areas upon request.
- All employees should indicate whether they worked each day by displaying the provided red card on their desks. The University will continue use of these cards through the spring semester. Extra steps will be taken to sanitize desks/workspaces that have been used each day. To request a new or extra red card, please contact Housekeeping at ext. 3161.
- The University has installed additional hand sanitizer stations throughout campus and will continue to maintain these stations. Please contact Housekeeping at ext. 3161 to request refill of an existing station and/or bottles within offices.

Employees may request additional cleaning of campus spaces by calling Housekeeping at ext. 3161.

Areas such as the library and the fitness center, as well as all classrooms, labs, dining halls, residence halls, and all other spaces frequented by students are regularly cleaned and disinfected. The University will continue to provide disinfecting supplies and will regularly disinfect high-touch surfaces (e.g. door handles).



Screening, Contact Tracing and Testing



#CampusClear Daily Health Screening

All members of the CUC community are responsible for conducting a daily personal health assessment via the #CampusClear smartphone app. The app is available for download from the Apple App Store and Google Play.

The daily #CampusClear assessment should be conducted as follows:

- Prior to arriving on campus for students, faculty and staff who are commuting from an off-campus location,

OR

- Prior to leaving an on-campus residence hall each morning for residential students.

Based on an individual's answers, #CampusClear will provide a screen that indicates whether or not they are cleared to come to and/or move about campus. Those who receive a green "Good to Go" screen may proceed with their day on campus. Those who receive a red "Not Cleared for Campus Access" screen should remain at home and/or in their residence hall room.

In addition, those who are not authorized to come to campus should take the following steps:

- Report your condition to the Dean of Students Office immediately (if a student).
- Report your condition to your supervisor and the Office of Human Resources immediately (if an employee).
- Stay home until you are asymptomatic without any fever-reducing medications for at least 24 hours prior to reporting to the campus.
- Contact your medical provider immediately for further guidance on care and possible COVID-19 testing, if applicable.

Receipt of a "Not Cleared for Campus Access" screen on the #CampusClear app will automatically produce an alert to the University's Emergency Response Team, a member of which will follow up with the individual. Contact tracing will be initiated for individuals who report a positive COVID-19 test/diagnosis.



Contact Tracing

The University will use information received via the mandatory [COVID-19 Self-Reporting Form](#) and the #CampusClear app to facilitate contact tracing on campus.

Contact tracing protocols are designed to identify members of the campus community who may have been in close contact (current CDC definition) with other people that have tested positive for COVID-19. The process involves a short interview conducted with individuals who have reported a positive COVID-19 test result; employees will be contacted by Human Resources and students will be contacted by the Dean of Students office. Those who have tested positive will be asked to identify any individuals with whom they were in close contact (CDC definition) over the prior 3-5 days. To the best of its ability, the University will contact those exposed individuals to notify them and ask that they also complete the self-reporting form for exposure and advise them on the related testing, isolation and quarantine protocols.



Testing

In an effort to mitigate the potential spread of COVID-19 on campus, all students will be required to get tested for COVID-19 at the start of the semester, as well as after Spring Break and Easter Weekend. This mandatory testing will be conducted on campus and will be available at no cost. Surveillance testing will also be a requirement for all students who live on-campus and/or come to campus during the spring semester. The Dean of Students Office will be tracking COVID-19 testing compliance and communicating testing expectations throughout the spring semester. Additional details will be available as the spring semester progresses. In addition, all employees are strongly encouraged to take advantage of the free on-campus testing during these periods.

Individuals may also visit the [Illinois Department of Public Health's](#) website to locate available testing sites.

Individuals who receive a positive COVID-19 diagnosis as a result of a test should report the results in accordance with the University's reporting requirements.

Isolation/Quarantine Rooms

The University has dedicated a number of on-campus isolation rooms for residential students who have tested positive for COVID-19 and quarantine rooms for students who have been in close proximity to someone with a confirmed case of COVID-19. Assignment of on-campus isolation/quarantine rooms will be decided on a case-by-case basis upon review of each student's specific situation. Students who are assigned to these rooms will receive meals delivered to them after placing their daily orders via the Sodexo BiteU app.



COVID-19 Reporting Requirements

The University requires formal reporting for all individuals who have a confirmed case of COVID-19, have been exposed to a confirmed case of COVID-19 or have an assumed case of COVID-19 as detailed below.

Employees and students must complete the online [CUC COVID-19 Self Reporting Form](#) if:

- They have tested positive for COVID-19.
- They have an assumed case of COVID-19. Individuals may have met with a healthcare professional who believes they have COVID-19 but haven't been tested or are awaiting the results.
- They have been exposed to someone with a confirmed case or someone with an assumed case of COVID-19.
- Or have recovered from a confirmed or assumed case of COVID-19.

Confirmed Case

If an employee or commuter student contracts COVID-19, they should remain isolated at home for a minimum of 10 days after symptom onset and can be released after feverless and feeling well (without fever-reducing medication) for at least 24 hours. Residential students who test positive must contact Housing@CUChicago.edu immediately to receive instructions and guidance for being placed in dedicated, on-campus quarantine. *(Per state of Illinois guidelines)*

Exposure

Any employee or student who has had close contact with someone who is diagnosed with COVID-19 should quarantine for 14 days after the last/most recent contact with the infectious individual and should seek a COVID-19 test at a state or local government testing center, healthcare center or other testing location. They should be on alert for symptoms of fever, cough or shortness of breath and taking temperature if symptoms develop. *(Per state of Illinois guidelines)*

Close contact is defined by the CDC as someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic clients, 2 days prior to positive specimen collection) until the time the patient is isolated.



Accommodations

Employees

The University recognizes that there are employees who may be eligible for accommodations related to working on campus for a variety of reasons. Accommodations may apply, but are not limited to, individuals who are in high-risk categories (e.g. age, underlying health conditions, childcare needs, etc.).

- Employee telework requests that were previously submitted for the fall 2020 semester will be automatically extended through the spring semester, unless an employee notifies Human Resources otherwise.
- All employee accommodation requests must be re-submitted for the spring 2021 semester. Please note that this is separate from the telework request.
- Employees are able to request a new accommodation by submitting the online [Accommodation Request Form](#). Supporting documentation should also be provided at this time, where applicable.
- Employees requesting an accommodation from working on campus must also submit a [Temporary Telework Agreement](#). This would extend or supersede any previously submitted agreements.
- The Office of Human Resources will review all accommodation requests in consultation with individual employees and their supervisors.
- The Office of Human Resources will communicate status of all accommodation requests to individual employees and their supervisors via email.

Students

Any CUC student with a documented disability has the opportunity to request reasonable and appropriate accommodations to provide access to courses, programs, activities and housing offered by the University. Students must self-identify their disability by completing a formal application for accommodations, schedule an intake interview with the Academic Support Coordinator, and submit appropriate documentation from a licensed healthcare provider. To begin the application process for accommodations, please contact Mary Wink, Academic Support Coordinator in the Academic Center for Excellence at Mary.Wink@CUChicago.edu or 708-488-4109.

Please note that ACE reviews accommodation requests relating to a student's disability. Students requesting non-disability related accommodations should contact the Dean of Students Office directly.



Mental, Emotional and Spiritual Well-Being

We recognize that each individual has faced a unique set of personal circumstances due to the COVID-19 outbreak and resulting changes to normal life. All members of the University community are encouraged to take advantage of available resources as necessary.

Employees

All supervisors are also encouraged to work with individual employees who are dealing with stress and personal challenges brought about by the pandemic. Employees also have access to the [Concordia Plans Services Employee Assistance Program](#), which provides a minimum of six free virtual counseling sessions during the calendar year.

Students

CUC's on-campus Counseling Center provides mental health well-being resources for students, including appointments with professional counselors. During spring 2021, individual counseling sessions will be offered virtually and, in some cases, in-person. For more information about the Counseling Center and to schedule an appointment, students should visit the [Counseling Center webpage](#).

University Ministry

Faith plays a significant role in the well-being of students, faculty and staff. The [University's ministry team](#) is available to provide spiritual guidance and pastoral support to any and all members of the University community who are interested, both in-person and virtually.



Travel

Travel Mandatory Reporting

In order to ensure the health and safety of all members of the CUC community, students, faculty and staff are discouraged from engaging in non-essential travel and are required to report all international AND domestic travel. This procedure also extends to travel undertaken by family, friends, roommates and/or other individuals with whom faculty, staff and students share a household.

- All individuals are required to report all domestic AND international travel, whether it is University-sponsored or for personal reasons. Travel must be reported via [CUC's Travel Self-Reporting Form](#).
- All University-sponsored international travel is prohibited until further notice.
- All other University-related travel will be evaluated on a case-by-case basis, throughout the semester, in accordance with the most current federal, state, local and University guidelines at any given time.
- University-sponsored, essential travel must be pre-approved by the Risk and Travel Management Coordinator and the Emergency Response Team.

Regional Travel Order and Guidance

The University recommends that all students, faculty and staff who commute to campus should follow any and all applicable travel orders, restrictions and/or guidance provided by the municipalities in which they reside. The guidance that affects a majority of the CUC commuter population is as follows:

Chicago Emergency Travel Order

The City of Chicago has put in place an emergency travel order that requires a 14-day self-quarantine for individuals traveling from states that are experiencing significant increases in COVID-19 cases. Currently, this restriction does not apply to the Village of River Forest or other municipalities in the state of Illinois. Students, faculty and staff are not subject to this order unless they reside in Chicago. Complete details are available on the [City of Chicago website](#).

Cook County Travel Guidance

The Cook County Department of Public Health recommends a 14-day quarantine for persons entering suburban Cook County, Illinois, from any area outside of the county.

To limit potential spread of COVID-19, Cook County Department of Public Health is recommending quarantine measures for persons entering the region from states around the country where the incidence of COVID-19 is increasing.

Complete details are available on the [Cook County website](#).



Office Etiquette

The University expects that all employees will continue to follow established [CDC prevention guidelines](#) when working on campus.

- Whenever possible, meetings should continue to be held in a virtual environment (e.g., Blackboard Collaborate, Zoom, conference call).
- Limit usage of telephone receivers to one receiver per person.
- Minimize the use of shared work materials/equipment (e.g., copiers, office supplies)
- Encourage the removal of personal items from desks to allow for easier cleaning (clean desk policy).
- Shared use of common refrigerators, microwaves, coffee pots and other kitchen equipment is discouraged. In instances where this is not possible, items should be thoroughly wiped down with University-provided sanitizer between each user.
- Use of shared printers should be minimized. In instances where this is not possible, printers should be thoroughly wiped down with University-provided sanitizer between each user.
- The University has worked to convert many additional internal processes and forms to electronic mediums and these should continue to be used in lieu of submitting printed paperwork.



Academic Plan

Overview

The University looks forward to welcoming students back to the classroom this spring, with an understanding that learning will take place in a variety of formats. An effort has been made here to set judicious boundaries that put the health and well-being of students and faculty members at the forefront while making wise use of the technical resources and the physical facilities of the River Forest campus. Building upon the recent experience of offering courses in a fully online format, the University has examined data, learned lessons and adjusted and improved technology accordingly. We will be successful in, first, caring for each other and, second, delivering the best academic experience possible under these circumstances.

The Spring 2021 academic term for traditional undergraduates will commence as follows:

- The semester will begin on January 11, as scheduled.
- The semester will remain 16 weeks in length.
- Spring Break will proceed as scheduled from March 8-12*
- Easter Break will proceed as scheduled from April 1-5*
- All Commencement-related events and exercises will be held virtually the weekend of May 7-9

**All students will be required to get tested for COVID-19 at the start of the semester and after returning to campus from Spring Break and Easter Weekend. See the Testing section on page 8 for complete details.*

For most of CUC's graduate-level and ADP students, there will be no change, as many courses are already delivered in an online format. Traditional undergraduate and on-campus graduate students will experience the greatest shift in course delivery methods, which are detailed below.

Courses delivered using a Hyflex teaching model will combine both online and face-to-face elements in course sections in which more students are enrolled than the assigned classroom will safely accommodate. Instructors will split the student group into appropriate, smaller groups and rotate these through the class sessions for socially distanced, face-to-face instruction with real-time streaming of the session.

Hyflex classes will provide students with the ability to decide how they would like to participate in many classes this spring. We are proud to be able to provide students with choices in their education. Those who wish to take advantage of in-person learning may do so, and we look forward to welcoming these additional students back to campus in January. Those who wish to continue learning entirely remotely, for whatever reason, are also welcome to do so.



It is important to note that Illinois remains under Phase 4 operating guidelines, which limit our total classroom capacity. In some cases, we will use alternate spaces around campus, such as large meeting rooms, as classrooms. In other cases, students who choose to learn face-to-face will likely still attend some sessions remotely.

Courses with enrollment that falls at or under maximum room occupancy compliance will meet face-to-face at the scheduled time. Instructors will also utilize Blackboard Learn to enable students to remain current with assignments, assessments and group communications. Other supplemental videoconferencing platforms (e.g., Zoom, Google Meet, Blackboard Collaborate) may be used for student consultations, presentations and other virtual one-on-one meetings.

Faculty have planned new and creative ways to deliver high-quality, alternate learning experiences for courses that traditionally offer a highly interactive in-person experience including theater, music and natural sciences labs.

Classroom Safety

Campus classroom seating has been re-configured to comply with social distancing and maximum occupancy mandates, providing at least six feet of space between individual student seats and from the instructor. Classrooms will be sanitized daily. All group work will also be completed in an online format to further support social distancing. Students attending classes in-person are asked to also bring their computer(s) to allow for completion of group work.

All class participants are urged to wash hands thoroughly before and after class or, minimally, to utilize hand sanitizer provided at stations throughout the campus. All students and instructors are required to wear appropriate face coverings while in class. CUC will provide masks and face shields for full-time and adjunct faculty members for use in face-to-face format class sessions. Individuals without appropriate face coverings will not be admitted into instructional spaces.

Science Labs

Labs remain a critical component of natural sciences coursework. Combined with a mix of synchronous and asynchronous lectures delivered in a fully remote format, labs will be offered in a fully virtual format. Live and taped lab demonstrations, conducted by CUC faculty, will be available via Zoom and Blackboard. In some cases, students will be asked to conduct lab experiments at home with common household items and in others they will access online, open-source experiments, videos and materials.

Music

Following continuously evolving guidelines from national music organizations, the music department has enacted alternate teaching and performance methods which integrate in-person and virtual components. Face-to-face lessons will be available for some students, with the use of social distancing, PPE and instructor/student shielding; remote or virtual lessons will also be available using live video technology. Spring student recitals will occur in person, allowing for a maximum number of participants/audience members based on state of Illinois guidelines in place at the time of each event. Larger performance ensembles will practice in small groups, following appropriate distancing guidance set by national organizations. Live audiences will not be permitted at concerts and ensemble performances. Instead, those events will be available virtually via streaming video. Limited local tours will occur for the Kapelle and Wind Symphony.

Art/Ferguson Gallery

The Art department will continue to support art shows in the Ferguson Gallery. Physical art will be displayed in the gallery itself, supplemented by virtual shows presented online. In addition, all related artist talks will be held virtually. The Ferguson Gallery will be open for in-person viewings by on-campus students, faculty and staff **only**, and will not be open to the public or external guests. Gallery visitors are required to wear masks and should follow social distancing guidelines when encountering other visitors.

Theater

Theater course work and public performances will be amended to adhere to Illinois Phase 4 guidelines as well as best theater industry practices, specifically those related to live performances. Where possible, specific course formulas will shift to provide valuable in-person experiences combined with online and digital delivery.

The program's spring season will consist of solo performance projects and creation of a short feature film, both of which provide unique new creative outlets for student performers. As a result, traditional performances in front of a large in-person audience will not be held during the spring semester. Live audiences will not be permitted for theater performances. Instead, performances will be made available virtually via a variety of alternate formats. Specific details for each performance will be communicated as the semester progresses.

Internships/Practica/Student Teaching/Field Work

Students participating in off-campus learning and work experiences should work directly with their program directors to determine additional details for their individual opportunities. Faculty are working with those sites to determine the best ways for students to safely return to these settings when possible. All students are expected to adhere to the specific safety protocols developed by individual, off-campus partner sites, with the understanding that they may differ from those exercised on the CUC campus.



Residential Life

For those of you who live on campus, CUC is also your home. Our residence life staff is working hard to ensure your home is ready and waiting for you. We are committed to supporting your physical, mental and spiritual health and we can't wait to welcome you back to campus.

We have been preparing for the spring semester with the health and safety of our community members as the highest priority. At this time, we have the capacity to offer nearly 300 single rooms for those who are interested in this option. Residential floors will be considered "family units," comprising individuals with whom regular close contact occurs. Each residence hall will function as a "close network," defined by less frequent and more socially distant contact between residents. With that said, no outside visitors will be permitted within the residence halls during the semester. The only exception to this rule will be during move-in (outlined below).

Additional protocols will be implemented to mitigate the risk of spread within residence halls. For instance, face masks will be required when in hallways, stairwells, laundry rooms and all common spaces within these buildings.

We will also implement the following practices:

Arrival

Upon arrival to campus, all residential students will be asked to remain on campus for a minimum of 14 days. They will be able to move about campus and pick up pre-packaged meals from the Crossroads Dining Hall, but should not leave campus for any reason.

Housekeeping and Disinfection

Housekeeping practices in the residence halls will continue to be frequent. This includes cleaning and disinfecting communal restrooms, lounges and other shared areas. Housekeeping will continue to focus on disinfecting high-touch areas with EPA-approved products per CDC guidelines.

Lounges, Common Spaces and Restrooms

Common spaces within the residences halls, including laundry rooms and lounges will have capacity limits, while the kitchens in Concordia Hall will remain closed. Face masks must be worn by all individuals while in hallways, lounges, bathrooms and other common spaces within residence halls.



Elevators and Stairwells

No more than two individuals may use an elevator at a time, so please use the stairs whenever possible. If you are using the elevator, wear your mask or face covering and avoid touching the elevator buttons with your exposed hand/fingers, if possible. Floor decals have been placed in each elevator car to assist riders with maintaining appropriate social distancing.

Personal Protective Equipment (PPE)

Each resident student will receive a kit of basic PPE and health screening items, along with clear instructions on how to best use them and what steps to follow if you feel ill or have a temperature. Students are responsible for providing their own personal face masks. The University requires face masks to be worn by all students, faculty and staff in public spaces, such as hallways, classrooms and meeting rooms where minimum social distancing (6 feet) cannot be achieved. Students are encouraged to not share personal items that are difficult to clean, which may include electronic devices, books, pens and other learning aids.



Food Service

The University continues to work closely with our partners at Sodexo to guarantee a safety-first dining experience at each of the on-campus outlets. Sodexo's position as a national leader in higher ed and corporate food service ensures that best industry practices are being followed at all times. Food service operations have expanded sanitation procedures, improved take-out opportunities and new technology solutions to instill a high level of trust, confidence, flexibility and satisfaction.

Buffet and self-service options have been replaced with pre-plated and pre-packaged options. Patrons will be able to choose from dining in at the KCC or taking food to go. New physical (Plexiglas) barriers have been installed at points of services and Sodexo staff will clean tables, chairs and other high-touch surfaces regularly and between uses. All Sodexo staff are required to wear PPE and customers are asked to wear masks at all times when not eating or drinking. Social distancing should also be observed while waiting in lines. All signage and travel patterns are to be followed.

Dining Options

- **Crossroads Cafeteria:** The main dining hall will undergo full renovations during the spring semester and will be completely closed. All meals that would regularly be served in the Crossroads Cafeteria will be alternately available in the lower level of the KCC and the OPRF room as necessary. Walk-in dine-in, pre-orders for carry out, and walk-in carry out options will be available. Seating has been rearranged to provide effective social distancing with a maximum of 4 individuals seated at each table. Diners are asked not to move chairs between tables so as not to increase the number of table occupants above four.
- **Big Cat's Grill/Subway/Starbucks:** Pre-orders for carry out and walk-in carry out options available.
- **Library Café:** Pre-packaged take-out options only.

BiteU Smartphone App

In order to support contactless transactions and provide flexible ordering and dining options, Sodexo is instituting the **BiteU** smartphone app on campus, for use by both students and employees. Features include:

- Contactless payment
- Pre-ordering of food for pick-up
- Management of student meal plans
- Assistance managing dining hall capacity at peak hours
- A new, in-app loyalty program



Athletics

The University's Department of Athletics has developed a highly detailed plan specific to its operations and in coordination with Northern Athletic Collegiate Conference (NACC) and NCAA guidelines and best practices. That plan provides explicit protocols for each individual sport/team as well as for coaches, athletic trainers, athletics support staff and fans. Coaches for each team/sport are responsible for sharing the complete athletics plan as well as for enforcement of it throughout the semester.

CUC is preparing to move forward with all fall and spring sports during the spring semester. Athletics staff and administration continue to monitor the situation closely, including continuously updated guidelines and regulations from the NACC and NCAA. Should the status of any sport change at any time, CUC will communicate those changes immediately.

The following overarching protocols will guide CUC campus athletics during the upcoming semester:

- All student athletes and members of the athletics staff are required to strictly adhere to all applicable NCAA and NACC regulations including those related to practice, gameplay, COVID-19 testing protocols, travel and more.
- Practices and games will adhere to controls for social distancing with groups limited to 50 maximum participants.
- All student-athletes, coaches, trainers and athletic support staff will be required to complete safety training focused on minimizing the risk and spread of COVID-19.
- Any student-athletes or members of staff who show symptoms of COVID-19 are required to follow University guidelines.
- Regulations governing the use, sharing and cleaning of gear will be strictly followed.
- Each student-athlete and athletic staff member is expected to follow University standards and protocols for proper hygiene, including washing hands and using appropriate PPE.
- Housekeeping will clean and disinfect all locker rooms, weight rooms and other athletic facilities following CDC guidelines.
- Athletic training and sports medicine procedures have been amended to allow continuance of care while maintaining health and safety practices.
- Protocols for team travel will also follow NCAA and NACC guidelines of COVID-19 prevention and social distancing.
- Athletics event attendance will be limited to student athletes and athletic staff only. Spectators and cheer teams will be prohibited at all practices and games.



Campus Life

Campus life is an integral part of the on-campus student experience. To the fullest extent possible, the University looks forward to providing rich and fulfilling programming, but with some adjustments to meet guidelines and best practices.

Event Attendance and Capacity

The number of participants/audience members allowed at University-sponsored events will be based on state of Illinois guidelines in place at the time of each event. This total includes performers, speakers, presenters, as well as attendees. Athletics event attendance will be limited to student athletes and athletic staff only. Spectators and cheer teams will be prohibited at all practices and games.

Student Services

Student Services offices will continue operations virtually and in-person. Students can utilize virtual services to minimize contact with other individuals, or may choose to meet in person with a staff member while adhering to social-distancing guidelines and safe health practices.

Worship

Illinois Phase 4 guidelines allow for worship services to be held with attendance not exceeding 100 people, including clergy, musicians and ushers. This will allow in-person Daily Chapel to occur at 11 a.m. on weekdays and Sunday worship to occur at 10 a.m. University Ministry will track the number of people entering the Chapel for each service to ensure compliance.

Daily Chapel and Sunday Worship will continue to be livestreamed at CUChicago.edu/live.

Co-curricular Events, Activities and Space Reservations

Co-curricular programming is integral to the Concordia-Chicago on-campus experience. Operating within our new normal, the University looks forward to offering student events and activities in a modified format in adherence to state of Illinois guidelines in place at the time of each event.

Some events will be provided in a virtual format while others will include multiple in-person sessions to maximize attendance and participation. Student clubs and organizations are required to follow state and University guidelines related to group size



and best health/safety practices. Event spaces will be cleaned by Housekeeping after every event.

All spaces used for University-sponsored events, whether at the request of employees or by student clubs and organizations, must be reserved in 25Live with no exceptions. Use of space will be evaluated on a case-by-case basis as availability of spaces supporting larger, socially distanced groups is likely to be limited.

Fitness Center

The University's Fitness Center will be open for use by individual students, faculty and staff and will also be used for athletic team training activities.

During public use hours, the following procedures will be in place:

- Fitness Center capacity will be limited to a maximum of 25 people, including employees.
- Visitors and employees must have their temperature taken upon entering the facility.
- Social distancing of 12 feet between each person will be enforced.
- Masks should be worn when entering, leaving and moving around the center, but are not required to be worn when working out.
- A dedicated Fitness Center employee is responsible for cleaning the machines, weights, and equipment after each use.



A Common Goal

Successful implementation of this plan depends on the cooperation and active participation of all members of the University community. Together, by caring for ourselves and one another, we can ensure a safe and successful academic year.

Important Contacts

If you have additional questions or concerns, please direct your inquiry to the following offices:

Traditional Undergraduate Students and Parents *(Current)*
Dean of Students Office
dos@CUChicago.edu

Traditional Undergraduate Students and Parents
(New for Spring 2021 or later)
Dean of Students Office
dos@CUChicago.edu

Graduate Students
Graduate Admission & Student Services
grad.admission@CUChicago.edu
708-209-4093

ADP Students
ADP Advising Office
ADPAdvising@CUChicago.edu

Faculty/Staff
Office of Human Resources
hr@CUChicago.edu
708-209-3512

ECEC Families
Early Childhood Education Center
crfecec@CUChicago.edu
708-209-3099

