

GUIDANCE for Human Research Protections Training

Concordia University Chicago is a member of the Collaborative Institutional Training Initiative (CITI Program). This organization is dedicated to serving the needs of institutions like ours in terms of human research protections training.

If you do not currently have a CITI Program account (some of you may have accessed CITI with credentials from another institution), you may access a “getting started” guide here:

<https://support.citiprogram.org/s/article/updated-guide-to-getting-started?name=updated-guide-to-getting-started#Loggingin>

This guide will walk you through the process of registration, affiliating with CUC, and accessing available courses.

If you already have registered with the CITI Program, you may login using your existing credentials at: www.citiprogram.org. You should affiliate with CUC to complete or renew your training.

As CUC has an institutional membership with CITI, the training is provided at no cost to individuals. Credentials are issued at the completion of each required module. When you log in, you will see a number of courses that are available to you.

RESEARCHERS in HEALTH SCIENCES: For example, students and research supervisors in exercise science, health and human performance, etc. programs must take these courses:

Biomedical (Biomed) Comprehensive (ID: 243167)

Biomedical Responsible Conduct of Research (ID: 243160)

RESEARCHERS in SOCIAL and BEHAVIORAL SCIENCES: For example, students and research supervisors in educational, social science, behavioral science, psychology, etc. programs must take these courses:

Social-Behavioral-Educational (SBE) Comprehensive (ID: 243168)

Social and Behavioral Responsible Conduct of Research (ID: 243163)

ALL RESEARCHERS: You will see available optional modules that may be beneficial to you, depending on your research. For example, consider:

For **HHP** program researchers working with specimens or secondary data only: *Biomedical Data or Specimens Only Research (ID: 243170)*

For **GERO** program researchers: *Research with Older Adults (ID: 16502)*

For **EDU** program researchers: *Research in Public Elementary and Secondary Schools - SBE (ID: 508)*

For researchers doing **research at their own institution**: *Vulnerable Subjects - Research Involving Workers/Employees (ID: 483)*

For researchers with **children as participants**: *Research with Children - SBE (ID: 507)*

All researchers could potentially benefit: *Information Privacy & Security (IPS) (ID: 243155)* and *Conflicts of Interest (ID: 243148)*

We encourage you to take ANY modules that you believe would be beneficial to you as a researcher. You may take them at any time in the research process, if you feel that you would benefit from the material.

We also have access to courses that would benefit RESEARCHERS in the HUMANITIES, RESEARCHERS in PUBLIC HEALTH, and RESEARCHERS in the PHYSICAL SCIENCES. Please contact IRB@CUChicago.edu if you think that one of these courses would be a good fit for you and we will assist you in making that decision.

Once you have completed your required coursework (either the BioMedical or Social/Behavioral Comprehensive *and* RCR modules), please upload the corresponding certificates to your www.IRBnet.org profile. Once we accept your training modules, you will be certified for the period listed on the certificate.

Any questions regarding what certification courses you should take should be directed to IRB@CUChicago.edu. Questions regarding navigating the CITI Program or IRBnet websites should be directed to the support functions of those platforms.