



Summer 2022 Graduate Cohort Refund Policy

First 8 weeks part of term: (8C/E)

Classes that begin 5/9/22 through 7/1/22

100% refund thru 5/20/22

67% refund 5/21/22 thru 5/27/22

0% refund 5/28/22 and thereafter

Second 8 weeks part of term: (8D/F)

Classes that begin 7/5/22 through 8/26/22

100% refund thru 7/15/22

67% refund 7/16/22 thru 7/22/22

0% refund 7/23/22 and thereafter

Payments

Concordia University accepts MasterCard, Discover, American Express, and Visa for payment of tuition and fees. All credit card payments made on line or over the phone to the university will be charged an additional *2.85% convenience fee. You may also pay online with an electronic check (ACH) at no additional cost.

Mailed Payments: You can mail your check/money order payment to Concordia University Chicago, 7400 Augusta St., Suite AD 156, River Forest, IL 60305. Be sure

to list your H-number on your check. **Please Note:** online payments may take up to **48** hours to post to your account.

Account Activity

To keep your tuition account in good standing, please check your CUConnect account activity regularly. To access your tuition account:

- **Select the “Billing/Financial Aid” tab**
- **Go to the “Tuition and Payment Information”**
- **Select “Tuition and Fees Information > “View Activity” and select term.**

Graduate Student Cohort Refund Policy Drop Policy

- Written notification must be submitted to your advisor according to the refund policy outlined above.
- Please fax your withdrawal request to the Office of Graduate Admission at **708-209-3454**. **Non-participation in any course does not constitute as an official withdrawal and you will be responsible for all tuition and fees unless you withdraw according to the policy above. **
- If financial aid is your means of payment, your financial aid file must be fully completed or you will be responsible for tuition payments until you receive your financial aid award.